

4 December 1964

MEMORANDUM FOR: DDP/TRO

SUBJECT : Proposed Change in CI Operations Course  
Scheduling

REFERENCE : C/OS/TR Memo of 3 November 1964, Same  
Subject

1. In accordance with our recent discussion of the significance of the many hours now scheduled for reading at the end of the day, we have obtained and analyzed a copy of the Reading List, attached hereto. We have also reviewed the matter with [REDACTED] informally, with the following results: 25X1A9a

a. The obligatory reading is labelled "must" reading; the balance is "scan" reading. In practice, all students read some of the "scan" items in full. It is up to the individual student to determine which "scan" items are of special interest to him, but he is obliged to review them all.

b. The time devoted to reading has been worked out on the basis of the experience that, in almost all cases the students complain of lack of time to do the reading they wish to do. The time allotted in the new schedule is still far from ample. Most of the students appear to have no practicable way, or the time, to acquire and read this unique material elsewhere than in a course.

c. The reading periods have been scheduled toward the end of the day in order to introduce some flexibility by making it possible to excuse one or another student to carry out pressing desk obligations

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without disrupting his schedule of formal instruction.  
This type of scheduling also provides leeway for  
overflow of lecture or discussion.

2. The reading list appears to consist entirely of items of value and pertinence to the CI training effort. Although the total material (approximately one safe full) would still take far more than the allotted time to read, and not all of it is interesting to any given student, the list can hardly be pruned, since items already known to one student will be novel to another.

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amply justified not only because of their basic pertinence, but also because recent operational experience suggests they need renewed and special emphasis.

4. We accordingly recommend that the proposal be given favorable consideration, with the proviso that it should be agreed by all concerned that only a pressing need to return to the Headquarters desk will be recognized as a special excuse for non-attendance at, or early departure from, any of the reading periods.

*underlining by MB*

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CI/TRO

Attachment - a/s

Approval Recommended:  
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Chief, CI 25X1A8a

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